

Credit Transfer Application Form

Name: _____ Date: _____

ID Number: _____ Phone Number : _____

Programme Title: _____ Specialisation: _____

Condition for Credit Transfer Application: *Trainees with a diploma previously earned from a recognised educational institution are eligible to apply for credit transfer to qualify for credits towards specific units provided they obtain the set minimum grade in the placement test and pass a required interview (if applicable). Please tick attached documents for evaluation:*

Letter of Recognition from MOE Transcript of Records Unit Descriptor

Units taken elsewhere (Indicate name of school) _____			
Unit Code	Unit Title	Semester Taken	Year Taken
BTI unit equivalent applied for			
Unit Code	Unit Title	Semester	Year

Required Signature: By signing below, I certify that the information contained on this form is true and accurate and all supporting documentation is authentic and valid.

Trainee Signature: _____ **Date:** _____

For Admission and Registration Office Use only

I certify that the applicant has passed all admission requirements and the documents submitted are complete and verified duly forwarded to _____ (name of division) for Credit Transfer Evaluation.

Staff Name: _____ **Signature:** _____ **Date:** _____

For Training Division Use only

We certify that the submitted documents have been evaluated in accordance to the Credit Transfer Policy of Bahrain Training Institute.

Recommendation: _____

Evaluator's Name	Evaluator's Signature	Date
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

HOD Name: _____ **Signature:** _____ **Date:** _____

Approval Yes No

Manager's Name: _____ **Signature:** _____ **Date:** _____

Comments: _____

