



معهد البحرين للتدريب  
Bahrain Training Institute



وزارة التربية والتعليم  
Ministry of Education

### **Procedures for applying for an appeal against dismissal**

The procedures for appeal can be summarized as follows: writing a letter of appeal and then, sending all the required documents to the designated e-mail address.

#### **The procedure for filing an appeal against dismissal is as follows:**

Step 1: Applicants are requested to write a letter to appeal against dismissal from the training program. Applicants must ensure to include the following details in their letter of appeal:

1. Full name
2. Personal number
3. Trainee identification number
4. Program name
5. Contact number
6. Date and signature of applicant.

Step 2: Email the dismissal appeal letter to the following email address:

**[admission@bti.moe.bh](mailto:admission@bti.moe.bh)**.

**For more inquiries, kindly contact the Admission & Registration office on following telephone numbers (17870922, 17870933)**